



The Borough of Sayreville

REGULAR/AGENDA MEETING February 26, 2024

1. CALL TO ORDER

- a) Short Prayer
- b) Salute to Flag
- c) Statement of Publication
- d) Roll Call

2. APPROVAL OF PRIOR MINUTES OF THE MAYOR AND COUNCIL:

(Motion to approve, subject to correction if necessary)

☞ February 12, 2024 - Regular/Agenda & Closed Sessions

3. PROCLAMATION & PRESENTATIONS:

- ❖ Sayreville Jr. Bombers Cheerleaders
- ❖ Aaron Cirino, Colin Russell, Jason Berecsky- AYF National Championship

4. EXECUTIVE SESSION:

- ❖ Litigation

5. OLD BUSINESS:

- a) Public Hearing on the following Ordinances:

ORDINANCE #01-24

**ORDINANCE AUTHORIZING ACCEPTANCE
OF A DEED OF RIGHT-OF-WAY DEDICATION
FOR A PORTION OF BLOCK 175 LOT 10.01 FROM
THE PLACE AT SAYREVILLE, LLC
(Public Works Committee – Co. Colaci – Public Hearing 2-26-24)**

ORDINANCE #02-24

**AN ORDINANCE FIXING THE SALARIES OF CERTAIN BOROUGH
OFFICIALS, OFFICERS AND EMPLOYEES FOR THE
YEARS 2023, 2024, 2025, 2026 & 2027
(Admin. & Finance Committee – Co. Balka – Public Hearing 2-26-24)**

ORDINANCE #03-24

**AN ORDINANCE FIXING THE SALARIES OF CERTAIN BOROUGH
OFFICIALS, OFFICERS AND EMPLOYEES FOR THE
YEARS 2023, 2024, 2025, 2026 & 2027
(Admin. & Finance Committee – Co. Balka – Public Hearing 2-26-24)**

ORDINANCE #04-24

**CALENDAR YEAR 2024
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)
(Admin. & Finance Committee – Co. Balka – Public Hearing 2-26-24)**

- b) Appointments

6. NEW BUSINESS:

- a) Clerk to report on Supplemental Debt Statement

- b) Introduction of the following ordinances:

BOND ORDINANCE #05-24

**BOND ORDINANCE PROVIDING FOR WATER UTILITY
IMPROVEMENTS, BY AND IN THE BOROUGH OF SAYREVILLE,
IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY;
APPROPRIATING \$850,000 THEREFOR AND AUTHORIZING
THE ISSUANCE OF \$850,000 IN BONDS OR NOTES TO
FINANCE THE COST THEREOF
(Admin. & Finance Committee – Co. Balka – Public Hearing 3-11-24)**



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7. RESOLUTIONS:

- PUBLIC PORTION AND APPROVAL ON RESOLUTIONS ONLY

- 2024-58 Resolution approving bills for payment.
- 2024-59 Authorizing the Tax Collector to refund 2023 taxes in the amount of \$5,704.72 and cancelling all subsequent billed taxes, due to 100% Disabled Veteran Tax Exemption, covering 64 Scarlet Drive, Block 211.04, Lot 51.
- 2024-60 Authorizing the Qualified Purchasing Agent to auction the following equipment no longer needed by the Borough:
a) Pitney Bowes Relay 2500-3500 Mail Folder Inserter
b) Three (3) Multi-Function Copiers
- 2024-61 Approving a Person to Person Transfer of Plenary Retail Consumption License #1219-33-046-005 From: Pooja Sayreville, LLC To: 567 Sayreville Liquor, LLC located at 567 Main Street, Sayreville 08872.
- 2024-62 Authorizing the donation of out of date turnout gear to the 911 Fund.
- 2024-63 Authorizing the award of a contract for 2024 Radio and Pager Maintenance through NJ State Contract T0109/A83932 from Tactical Public Safety in an amount not to exceed \$80,250.09.
- 2024-64 Authorizing the refund of Road Opening Permit fees in the amount of \$658.52 covering permits #5436, 5398, 5328, 5341 and 5346, upon approval of properly verified Borough Voucher.
- 2024-65 Awarding a contract to Natural Green Lawn Care for infield renovations through ESCNJ Contract 23/24-09 in an amount not to exceed \$26,650.00.
- 2024-66 Authorizing the increase to the following Recreation Programs:
a) Summer Camp – Burke’s Park
Resident - \$270.00 Non-Resident - \$295.00
b) Summer Camp – Burke’s Park Before Care Option
Participant - \$90.00
c) Youth Tennis Clinics
Resident - \$120.00 Non-Resident - \$145.00
d) Summer STEM Camp
Resident - \$165.00 Non-Resident - \$190.00
- 2024-67 Approving and authorizing the issuance of a Special Event Permit to Shri Dwarkadish Temple to conduct religious events on March 24; March 30; May 4; August 26; October 27-November 2; November 9 and alternate dates of November 10 or November 16, 2024 subject to them notifying the Sayreville Police Department, Department of Public Works, Recreation Department and the Sayreville Emergency Squad **prior to each event** on Temple property and that they **are in full compliance with the Noise Ordinance #5-3**.
- 2024-68 Approving and authorizing the issuance of a Special Event Permit to Masjid Sadar & Community Center to conduct a prayer service in Kennedy Park on April 10, 2024 and June 17, 2024 from 7:30 AM to 2:00 PM.



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- 2024-69 Budget Transfer Resolution.
- 2024-70 Authorizing the release of the balance in escrow in the amount of \$734.88 to Robert Downey General Contractor.
- 2024-71 Approving Closeout Change Order No. 1 for AC Schultes, Inc. for the Well Maintenance and Redevelopment project which decreases the original contract amount from \$508,000.00 to \$472,513.00 which represents a net decrease of \$35,487.00.
- 2024-72 Accepting work, closing out the Contract and issuing final payment in the amount of \$9,450.26 to AC Schultes, Inc. for the Well Maintenance and Redevelopment project subject to the posting of a one (1) year 15% Maintenance Bond in the amount of \$70,876.95.
- 2024-73 Approving Change Order No. 1 for Z Brothers Concrete Contractors, Inc. for the Improvements to Elizabeth Avenue Project which does not change the original contract amount.
- 2024-74 Authorizing the submission and acceptance of a Grant Application to the NJ Department of Community Affairs for Improvements at the Jerry Ust Recreation Complex for approximately \$1,000,000.00.

8. CORRESPONDENCE:

- A. Departmental Reports for January, 2024.
- B. Minutes from Boards/Commissions:
1. Rent Leveling Board – February 13, 2024.
- C. Notice of Public Hearing:
1. Notice of Public Hearing to be held before the Sayreville Zoning Board of Adjustment on February 28, 2024 at 7:30pm seeking Preliminary and Final Major Site Plan with associated bulk “c” variance and use “d” variance relief for property located at 3191 Bordentown Avenue to continue the residential use of the existing single-family residential structure, expand the existing commercial storage building, improve the parking area and construct other related site improvements.
 2. Notice of Public Hearing to be held before the Township of Old Bridge Council on February 27, 2024 at 7:30pm amending Chapter 250 “Land Development Ordinance.”
- D. Resignations received from Boards/Commissions:
1. Daniel Buchanan from Planning Board, effective February 20, 2024.

9. MAYOR & COUNCIL REPORTS

- **ADMINISTRATIVE & FINANCE – Councilman Balka**
- **PLANNING & ZONING – Councilman Zebrowski**
- **PUBLIC SAFETY – Councilman Onuoha**
- **PUBLIC WORKS – Councilman Colaci**
- **RECREATION – Councilman Synarski**



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➤ **WATER & SEWER/ENVIRONMENTAL – Council President Roberts**

➤ **MAYOR – Kennedy O'Brien**

10. GENERAL DISCUSSION AGENDA ITEMS

- Admin. & Finance

- 1) Authorization to add an ordinance establishing the position and duties/powers of the Qualified Purchasing Agent. - Ordinance Needed
- 2) Authorization to renew the five-year residential property tax abatement. - Ordinance Needed

- Planning & Zoning

- Public Safety

- 1) Coin toss request for the corner of Washington & Ernston Road received from the following:
 - a) Jersey All Stars Competitive Cheer Team for March 9 and 10, 2024.
 - b) St. Stan's School for April 27 and 28, 2024.- Approve/Deny
- 2) Authorization to award a contract to Motorola through State Contract T0109/83909 for a Vesta Commandpost in an amount not to exceed \$48,295.80. - Resolution Needed

- Public Works

- 1) Authorization to apply for a Middlesex County Recycling Enhancement Grant for improvements to the Sayreville Recycling Center in the amount of \$10,000.00. - Resolution Needed

- Recreation

- 1) Application for Special Event received from the following:
 - a) Jazz for Prostate Cancer Awareness to hold a walk on September 28, 2024 at Kennedy Park. - Resolution Needed

- Water & Sewer/Environmental

- 1) Authorization to approve a Treatment Works Approval Permit Application for Trogon Development LLC (formerly Sayreville Generating Station). - Resolution Needed

➤ **Business Administrator – Glenn Skarzynski**

- 1) Renewal of Cable Franchise Agreement. - Ordinance Needed

➤ **C.F.O. – Denise Biancamano**

- 1) Budget Transfer Resolution. - Resolution Needed
- 2) Authorization to refund escrow to Gillette Towers in the amount of \$83,390.91. - Resolution Needed

➤ **BOROUGH ENGINEER -Jay Cornell**

- 1) 2020 Roadway Paving & Reconstruction Project – Phase II – Closeout of Contract and Change Order (Report Attached). - Resolution Needed
- 2) Morgan Area Water System Improvements – Receipt of Bids (Verbal Report). - Resolution Needed



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- 3) Kennedy Park Bathroom Improvements – Design Phase Authorization (Verbal Report). - Resolution Needed

➤ **BOROUGH ATTORNEY – Matthew Moench**

11. PUBLIC PORTION Mayor will open to public – ***5 Minute Limitation.**

12. ADJOURNMENT

*****DISCLAIMER** All meetings of the Mayor and Council are subject to additions, deletions and amendments.***